



FIELD METHODS AND PRACTICES: Montreal – Its Urban, Cultural & Social Practices

Mandatory Meetings:

2:30-4:20 pm, SSC #1059

Wed., Sept. 16th * ; Wed., Oct. 21st; Wed., Nov. 11th

(*Bring OHIP #, Emergency contact name & phone #)

Field Trip: Sunday, September 27th – Friday, October 2nd, inclusive

Instructor: Dr. Jeff Hopkins

Office: Room # 2423 S.S.C.

Office Hours: *Monday, 1:00-3:00*
or by appointment

Telephone: 661-2111x85027

Cell: 519-694-7385 (*during trip*)

Email: jhopkins@uwo.ca

Teaching Assistant: Kayla Baumgartner

Office: Room # TBA

Office Hours: TBA

or by appointment

Cell: TBA

Email: kbaumga2@uwo.ca



SYLLABI FROM ACADEMIC CALENDAR 2015-16

Geography 3000y – Field Methods and Practices

Departmental field trips to develop student skills in field-based observation, data collection and recording, and analysis and interpretation of human and physical landscapes.

Antirequisite(s): [Geography 3001F/G](#).

Prerequisite(s): 3rd year status in any module in the Department of Geography except the minor; limited enrolment. Priority given to Specialization and Honors Specialization students.

Corequisite(s):

Pre-or Corequisite(s):

Extra Information: Sessions and dates by arrangements. Students should be prepared to meet the necessary travel and living expenses. 0.5 course.

Source: <http://www.westerncalendar.uwo.ca/2015/pg915.html#34844>

Course Syllabus and Field Exercises are available on-line. Please print hard copies of the syllabus, field exercises, and other relevant materials, and bring them with you in the field:

Log in to the SSC server and access the list of 'network drives' in Windows Explorer via an SSC lab computer:

Select 'userlib (ssclibrary.ssc/uwo/ca)(L:) on student server'

Select 'Course Library'

Select 'Geography'

Select 'Montreal Geog 3000y'

Select 'Field Work Exercises Mtl 2015' & 'Research Proposal 2015' & 'Mtl Articles Optional 2015'

INTRODUCTION

Perhaps the most enjoyable aspect of being a geographer is doing geography. We explore, observe, and wonder. We question, listen, and speculate. We record, interpret and theorize. We analyze, explain and learn. We attempt to grow as people, contribute to knowledge as scholars, to society as citizens, and share our work as people who are excited and fascinated by the world around us. We also make mistakes, hopefully learn from them, and set forth on our next investigation a touch wiser. During this field trip to Montreal, you will have ample opportunity to explore, observe, and contemplate, to make mistakes, and to learn.

There are several specific objectives to field studies, such as to:

- * develop observation skills
- * facilitate experiential learning
- * encourage you to take responsibility for your learning
- * develop analytical and critical skills
- * experience 'real' field research
- * develop a respect for the urban environment
- * develop personal and group skills

Our study site is Montreal, a city well over 350 years old. It is the second largest French-speaking urban settlement in the world. The age and cultural composition of this city offer a striking contrast to the modern urban geographies in the rest of Canada. This field trip will help you explore and 'map,' so to speak, some of the geographies that constitute a city unique in so many ways. The field methods and techniques you will use to systematically explore this city—*participant/observation, on-site observation, land use surveys, guided tours, lectures, and discussions*—will enhance and improve your research and observation skills in ways which simply cannot be matched through other exercises. Going to an unfamiliar city to study its geographies is an excellent way to sharpen and test your geographic skills. You might even have some fun doing so!

COST \$700

The \$700 advance fee covers your own hotel, transportation and museum admission costs. Students do *not* fund the costs of the instructor or the T.A. The department runs these trips 'at cost': once all expenses have been totalled and paid, any residual funds will be returned to you. While in the field you will need to purchase a Montreal **subway pass** (approx. \$30) and **food** (six breakfasts, seven lunches, six dinners, and 'x' snacks--probably \$100-\$200). It is also advisable to have access to extra funds for emergencies or lifestyle choices. (Note: Several banks and ATMs are available adjacent the hotel, but you should carry some cash while "on the road.") **If you have specific medical or dietary needs please inform Dr Hopkins as soon as possible.**

TRANSPORTATION

Departure: Sunday, September 27th

London-Toronto: VIA #80, 7:30 AM – 10:04 AM

Toronto-Montreal: VIA #64, 11:30 AM—4:47 PM

You will be at the VIA RAIL train station on York Street (between Richmond and Clarence) no later than 7:00 AM on Sunday, September 21th. ***If you miss the train, consider yourself expelled from the course or, if possible, find your own way to Montreal (at your own expense and academic penalty) within 24 hours.*** You should bring a packed lunch and snacks both ways (options for food purchases on the train are limited and expensive).

Return: Friday, October 2nd

Montreal-Toronto: VIA #63, 10:10 AM – 3:30 PM

Toronto-London: VIA #83, 4:35 PM – 6:49 PM

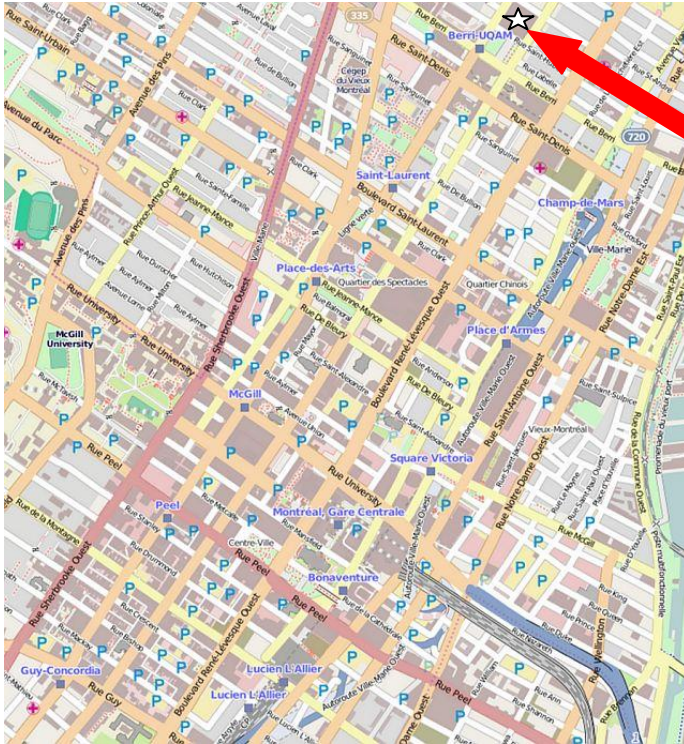
Be prepared to leave the hotel by 8:30 AM. We will confirm meeting time and location for departure in Montreal. ***If you miss the train, you are no longer my responsibility: you will find your own way to London at your own expense.***

GETTING AROUND MONTREAL

It is easy to get around Montreal on foot and by public transit. Taxi cabs are also plentiful. We will mostly use our own feet! Wear comfortable shoes and be prepared to walk (rain or shine). The metro—subway—will be used for longer trips.

HOTEL ACCOMMODATIONS

Students will be four to a room, depending on student numbers and gender (this minimizes expenses). There are two beds per room with conventional amenities (*no refridgerator....*). The hotel is located in downtown Montreal with many amenities nearby, including a grocery store, cafes and restaurants below the hotel.



Hotel Gouverneur Place Dupis 1415, rue Saint-Hubert, Montréal, QC, Canada
 H2L 3Y9 Tel: 514 842 4881
<http://www.gouverneur.com/en/hotel/placedupis>

Luggage: Please travel light (one suitcase & a backpack); you bring it, you carry it. We are walking/subwaying several blocks from the train station to the hotel. Autumn in Montreal can range from hot to cold. Layered clothing is suggested. We will spend a great deal of time outside on the street. A backpack for notebooks, snacks, a sweater, jacket and rain gear is highly recommended. For specific information about VIA Rail luggage, see <http://www.viarail.ca/en/useful-info/baggage>

Special Equipment: A Cautionary Note:

- Comfortable pair of waterproof shoes/boots - Always carry hotel phone number & address
- Rain gear (including a plastic bag for notebook) - Always have a map with you
- Field note book and writing aids - Always travel in groups of two or more people
- Map of Montreal - Bring a smart phone if you have one
- Backpack - Digital camera (if you don't have one, tell me)
- Early mornings + very late nights = painful days: be warned...

ACADEMIC FOCUS

The themes of this trip are predominantly the urban, social, and cultural geographies of Montreal, but the *focus of the course is methodological*. We will examine the city, its people and their culture, but we are particularly concerned with *how* we can systematically question, record and analyse our observations. Architecture, community focal points, ethnic diversity, pedestrian street life, public life, transportation, and past, present and emerging urban morphologies are just some of the issues we will address in the field. Readings will supplement

these and other themes, both prior to and following the field trip. Group discussions will also be a vital component of the course and you are encouraged to participate actively.

EVALUATION

You are required to attend all meetings and events on time and complete all assignments. A collegial and courteous manner is expected from all participants throughout this course. Let's try to make this a pleasant and enjoyable learning experience for everyone. Consistent tardiness and uncooperative behaviour will lower your final participation mark and may result in expulsion from the trip and/or course (but I suspect you're all wonderful people so this won't be an issue).

| Assignments | Weight | Due Dates |
|------------------------------|---------------|---|
| Pre-trip assignment | 5% | Week of Sept., 28 th in Montreal |
| Field Notebook & Assignments | 35% | Friday, Oct., 2 nd upon arrival in London |
| Photographic assignment | 10% | Tuesday, Oct., 6 th |
| Research Proposal | 45% | Monday, Nov., 16 th |
| Participation during trip | 5% | <i>Attendance, punctuality, responsible behaviour, engagement</i> |

Pre-Trip & Field Assignments: see individual handouts below

Field Notebook/Assignments: Using the methodological material you have read prior to departure as a guide, you will record your field observations and experiences, and complete the assignments in a self-contained notebook. In this book you will record legibly the major events, activities, and assignments while in the field, including notes from any lectures and presentations. Among the criteria used to evaluate your field notes will be their format and organization, completion of all assignments, the detail, quality and originality of the observations, evidence of critical analysis, the questions and ideas you pose, and the conclusions you draw. You will submit this at the end of the field trip *before* you leave the London train station on **Friday, 2nd October**, with your name and student number clearly indicated on the cover.

Photographic Assignment: [Note: This assignment is **due Tuesday, October 6th** and should be emailed to the T.A., before 4:00 pm on the due date. You are encouraged to take pictures of your observations based on topics relevant to the course. At the end of the field trip, you will pick one, and only one, picture to share your Montreal experience with your classmates in a very short photographic essay. The photo project will be made on PowerPoint and should consist of exactly three slides. The first slide is a title page, which should best represent your topic and the picture. The second slide will be the full-blown picture that you have chosen to represent Montreal. The last slide will consist of a smaller version (thumbnail) of your picture and a short written contribution that adequately and creatively describes the image (250 words max!). The written submission can be of any format, ranging from a poem to a formal academic description. Be creative! Have fun with it! The photo project will be graded based on the quality, originality and creativity of the photograph (50%). Another 50% of the grade is based on the quality, originality and creativity of the writing.

Research Proposal: Based on your field observations, experiences and impressions of Montreal, you are to prepare a 2,000 word/eight-typed page research proposal. It is both your choice and your responsibility to develop your own specific research question, but it must be in keeping with the themes stressed in the field. I strongly encourage you to discuss your topic with me and or Janet during the field trip or by appointment back in London. The research proposal will be **due Monday, 16th, November**, and should be handed in to Dr Hopkins in person in his office or, if he is not there, to the main geography office drop box before closing (4:30 pm).

Participation: To receive top marks—5/5—for participation you must: show up to, and of time for, all meetings; be courteous to your instructors, colleagues and guest speakers; pose questions and contribute to discussions; and have a positive attitude 😊!

GRADING

How do I grade? I regard the mark of 'C' (60%-69%) indicative of slightly below average work for a mandatory, 3000-level, upper-undergraduate course. You have performed satisfactorily in the field, completed all aspects of the assignments adequately, and have demonstrated you have a basic grasp of the material. A mark of 'B' (70%-79%) reflects an average to slightly above average performance and evidence of independent thought, effort and creativity. Not only have you fulfilled the requirements of the field work and assignments in a more meticulous fashion, you have demonstrated a more thorough understanding of the material and you have gone a few extra steps beyond the average student. Those of you who are Honours Geography students, please be aware that work warranting the minimum of a low 'B' (70%) is expected as a minimum level of performance. An 'A' (80%-89%) is reserved for those exemplary students whose special work exhibits a fastidious eye for detail and clear signs of outstanding effort, presentation, content and clarity. In other words, hard labour alone is necessary but not, in itself, sufficient to warrant an 'A'. An 'A+' (90%+) is rare but does occur. An exceptionally outstanding set of insightful field notes, a research paper demonstrating a superb command of English and a critical mind, and positive participation in the course will earn this prestigious grade. If any assignment (including research proposal) is submitted late, you will receive a penalty of 10% of the value of that particular assignment per day, including weekends. Should you feel your final grade in the course is biased, inaccurate or unfair, you do have the right to appeal. Please refer to *The Western Calendar* prior to doing so. In an attempt to avoid such time-consuming and stressful procedures, I assure you that I reflect carefully on the grade assigned to each and every piece of work. Do note that a mark may rise, stand, or be lowered through an appeal. Finally, if you have any problems and need assistance, please feel free to contact me.



TRIP ITINERARY

This is a *tentative schedule* of events: unforeseen occurrences necessitate that we remain flexible. Times affixed with a * are appointments for which we must be punctual.

DAY 1: Sunday, 27th September

Departure to Montreal via train

Brief organizational meeting at hotel upon arrival

DAY 2: Monday, 28th September

8:30 – 9:30 Seminar Meeting (Hotel): Field Note booking, Presentations, Group Allocation

9:30-1:30 [Downtown Montreal Transect \(Assignment #3\)](#)

1:30-2:30 Lunch

2:30* – 4:30 [Old & New Montreal Tour with Urban Planner \(Assignment #2\)](#)

4:30 - 5:30 Brief Discussion

DAY 3: Tuesday, 29th September

9:00 - 11:00 Agenda Meeting (Hotel): Presentations, Discuss #3 Transect & #2 Tour, Partners

11:00-2:00 [Public Place Culture \(Assignment #4\)](#)

2:00-3:00 Lunch

3:00*-4:00 [Tour of 'Old City Hall'](#)

4:00-5:00 Brief Discussion

7:30 Class Dinner & Exploration of 'Le Plateau' by Night (*optional*)

DAY 4: Wednesday, 30th September

8:30-9:30 Agenda Meeting (Hotel) Presentations, Discuss #4 Public Place, Group Allocation

9:30-12:30 [Underground/Indoor City \(Assignment #5\)](#)

12:30-1:30 Lunch

1:30 – 5:00 [Self-Guided Walking Tour \(Assignment #6\)](#)

i. *Downtown Montreal* OR ii. *Plateau Mont-Royal* OR iii. *Mont Royal*

Optional: The [Museum of Contemporary Art](#) is half price (\$5) Wed. evenings 5:00-9:00 pm: a free guided tour commences at 6:30.

The Musée collection, which comprises over 7,600 works produced by more than 1,500 artists, 1,200 of whom are living, allows us to amply illustrate the ways contemporary Québec art has developed, 185 Sainte-Catherine West, (corner Jeanne-Mance)

[McCord Museum](#) Free Wednesday evenings, 5:00-9:00 pm (*self-guided tour*)

The McCord is a public research and teaching museum that preserves our collective past – over 1,451,000 objects, images and manuscripts, of the social history and material culture of Montreal, Quebec and Canada. 690 Sherbrooke Street West

DAY 5: Thursday, 1st October

9:00 -10:30 Agenda Meeting: Presentations, Discuss #5 Underground & #6 Walking Tour

11:00*-12:30 [Museum of Archaeology & History](#)

12:30-1:30 Lunch (*Chinatown?*)

1:30 –5:00 [Self-Directed Field Work \(Assignment #7\)](#)

5:00-5:30 Final Discussion of #7 Self-Directed Assignment

5:30-??? Self-directed, open-ended geographical exploration of your last night in Mtl

DAY 6: Friday, 2nd October

Be prepared to leave the Hotel at 8:30 AM. We will confirm meeting time and location for departure in Montreal.

WEB SITES OF INTEREST

'Montreal in Two Minutes': <https://www.youtube.com/watch?v=a5Ob9gpmeLc>

'Only in Montreal': Series of Montreal vignettes
https://www.youtube.com/watch?v=lwHL2B-zF_c&list=PLbJZjaWuswHYvWi2WqmJ-gRVaAo5TfygX

McCord Museum:

<http://www.mccord-museum.qc.ca/expositions/expositionsXSL.php?lang=1&expold=71&page=accueil>

Museum of Contemporary Art: <http://www.macm.org/en/the-musee/>

Montreal City Hall: <http://mypage.direct.ca/l/lowery/mtlhal.htm>

Montreal's Master City Plan

http://ville.montreal.qc.ca/portal/page?_pageid=2762,3099643&_dad=portal&_schema=PORTAL

Montréal Community Plan

Here is a Montréal Community Sustainable Development Plan 2010-2015 summary version
http://ville.montreal.qc.ca/portal/page?_pageid=7137,78111590&_dad=portal&_schema=PORTAL

Montréal Urban Planning and Business Services

http://ville.montreal.qc.ca/portal/page?_pageid=8417,94759588&_dad=portal&_schema=PORTAL

Montreal by district:

<http://www.toutmontreal.com/english/eguide/oldmontreal/oldmontreal.html>

Municipalities of the Montreal Urban Community:

<http://www.cum.qc.ca/cum-fr/villes/cartvilf.htm>

Montreal Real Estate Board: <http://www.cigm.qc.ca/indexen.aspx>

Montreal Markets: <http://www.marchespublics-mtl.com/en.htm>

Montreal Tourism: <http://www.tourisme-montreal.org/B2C/00/default.asp>
Montreal Visitor's Guide: <http://www.montreal.com/tourism/index2.html>

Museum Exhibition on Saint-Laurent Montreal's 'Main':
http://www.tourisme-montreal.org/B2C/13/events_details.asp?SKU=3672%5FEvents&selCategory=

The Gazette (Montreal's English newspaper):
<http://www.canada.com/montreal/montrealgazette/>

Montreal City Public Art: <http://artpublic.ville.montreal.qc.ca/en/>

Various Maps of Montreal: <http://library.concordia.ca/services/maps.html>

ASSORTED ADMINISTRIVA

Codes of Conduct

My experience with students has been 99.99% positive! Let us strive to keep that percentage, OK? I will be polite and courteous to you and your peers, and I demand the same from you. Not to belabour the point, but included below is the *Code of Conduct for Students, Staff, and Faculty for the Department of Geography*. *The University of Western Ontario Code of Student Conduct* is available at: <http://www.uwo.ca/univsec/pdf/board/code.pdf> Please familiarize yourself with both of these documents should you have concerns about your own or somebody else's behaviours.

It is stating the obvious that perpetual tardiness, irresponsible or reckless behaviour, the illicit possession or consumption of drugs, or excessive alcohol consumption are grounds for dismissal from the field trip and/or a failing grade in the course. If expelled during the field trip, you are responsible for paying your return fare, in addition to your pre-paid return train fare and all other pre-paid expenses. You are also exempt from the student levy funds subsidizing this field trip. By taking this section of the 3000y course, you agree to these terms.

Safety

Safety is a shared responsibility. Although I will take every reasonable precaution concerning the safety of you as a participant in this field course—providing you with maps, my cell phone number, insisting that you travel in groups of two or more at all times—the potential hazards of a big city make it imperative that everyone behaves responsibly in order to reduce the risk of accidents. Personal safety must be a personal responsibility. Complacency, inattention, lack of preparation and/or training will all increase risks to health and safety. Ultimately each individual must act in a reasonable manner in order to ensure their safety and the safety of others. Would those of you who have your First Aid Certificate please identify themselves to the group. (For more information, please see our departmental web address on 'Health and Safety': <http://geography.ssc.uwo.ca/health-safety/fieldwork.htm>).

Prerequisite checking - the student's responsibility

If applicable, a list of the prerequisites for the course and the following notation regarding the Senate regulation with respect to the student's responsibility for ensuring that course prerequisites have been completed successfully or special permission from the Dean obtained. Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Appeals

You are advised to read the course calendar to familiarize yourself with Western's regulations and procedures concerning appeals, grades, regulations, penalties and such at http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf Requests to have an assignment or examination re-evaluated must be submitted to me in writing within one week of receiving the graded assignment. In this written request for re-appraisal the specifics of what you would like re-visited and the justification for doing so will be clearly and concisely stated. Should you feel that your final grade in the course is biased, inaccurate or unfair, you do have the right to appeal your mark. Please refer to the *Western Calendar* prior to doing so (see web site above). In an attempt to avoid such time-consuming and stressful procedures for us both, be assured that each and every piece of work is graded carefully and thoroughly. I stand by the marks assigned. ***Be aware that marks may be raised-- as well as lowered--through an appeal process.***

Medical or Non-Medical Absence, Exemption and Tardiness

Students who have documented 'special needs' and/or official notifications of accommodation from the Dean's office —emailed directly to me—will be accommodated accordingly, including exemption of exams and assignments if circumstances warrant. For either medical or non-medical academic accommodation, such documentation must be submitted by the student directly to the appropriate Faculty Dean's office and not to the instructor. It will be the Dean's office that will determine if accommodation is warranted. In all other instances of absences, omissions and tardiness on your part, I respect your maturity: you are adults. If you choose to miss lectures, assignments and examinations you are most at liberty to do so. The consequences are made evident in this course outline. If you are late to class—or must leave early—please do so quietly with minimal disturbance to your peers. Thanks.

For UWO Policy on Accommodation for Medical Illness and a downloadable SMC see:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf

Downloadable Student Medical Certificate (SMC):

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

Plagiarism

Plagiarism is stealing: it is unacceptable, and those who tempt fate will be persecuted to the fullest extent allowed under the university's regulations. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what

constitutes a Scholastic Offence, at the following web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf.

Please avoid this experience and do your own work. Be aware that all required papers *may* be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

Extensions & Late Submissions

All requests for extensions on essay deadlines must be made in writing to me, Dr. Hopkins, at least two weeks before the essay is due. I do not ask for an explanation or reason, simply the revised due date you wish. You may have up to three days beyond the initial due date. Essays submitted beyond the new due date will be penalized as per the course penalty (10% per day). Never slip assignments under my door. Submit late assignments in the 'drop box' outside the main geography office.

Electronic Devices

Never record digitally (AV) or otherwise any part of my class lectures or labs without my prior and specific permission. Note taking is highly encouraged.

Accessibility

The University of Western Ontario is committed to achieving barrier free accessibility for persons studying at Western. Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Services for Students with Disabilities (SSD) at 661-2111 x 82147 for any specific question regarding an accommodation.

Support Services

Registrarial Services: http://accessibility.uwo.ca/resources/support_services.html

Student Development Services: <http://www.sdc.uwo.ca/>

Mental Health: If you or someone you know is experiencing distress, there are several resources here at Western to assist you. Please visit the site below for more information on mental health resources: <http://www.uwo.ca/uwocom/mentalhealth/>.

MUTUAL EXPECTATIONS

As the course instructor and field trip leader, you can expect me to come prepared for, and attend, all our meetings regularly and punctually. I will strive to promote a collegial atmosphere of mutual respect conducive to the exchange of ideas and learning. I demand the same from you. If we all abide by this code of civility and mutual respect, we set the stage for a mature, safe and intellectually stimulating forum.

Finally, if you have problems, questions, ideas or concerns with any aspect of the course, please raise the matter with me. I welcome your questions and constructive criticisms.

It is always a delight and a privilege for me to take students to Montreal. I look forward to getting to know you, while sharing with you the fascinating geographies of Montreal.

CODE OF CONDUCT FOR STUDENTS, STAFF, AND FACULTY FOR THE DEPARTMENT OF GEOGRAPHY

Affiliation with the Department of Geography presumes mutual respect among students, staff, teaching assistants, and faculty. A positive atmosphere of professionalism and collegiality is essential for everyone to perform to the best of his or her abilities. This requires respect for the opinions and questions of others and behaviour that is, at all times, courteous, and conducive to creating a pleasant and productive environment for learning and working.

As members of a Department of Geography, we are expected to show special respect for our environment, being individually responsible for promoting a clean and safe work environment within the facilities of the Department and the Social Science Centre, including classrooms, laboratories, the Map Library, offices, hallways, washrooms, exterior grounds, and the facilities and vehicles used in field courses and field trips.

It is inevitable that misunderstandings will occur from time to time. However, it is in everyone's interest to try and resolve problems in a non-confrontational manner. Threatening, violent, or abusive behaviour, harassment (including sexual and racial harassment), rudeness (in person, in writing, or on the telephone), and abuse of authority, for whatever reasons, corrode good working and learning conditions.

Incidents that cannot be resolved amicably may be reported to the Chair of the Department (661-3653). The Chair will consider appropriate actions for resolving the problem, usually after consultation with the parties involved. If required, contact with university services (e.g., Police, Equity) or civil authorities will be invoked.

Student Use of University Facilities and Classroom Decorum:

Students are expected to comply with the authority of University staff and faculty on all matters relating to access to facilities (offices, classrooms, laboratories, and Map Library) and to use of equipment and resources.

Students are expected to attend all lectures and laboratory sessions regularly and punctually.

Instructors are responsible for maintaining an appropriate academic atmosphere in all class activities; students are expected to cooperate in this effort. Actions that impede instruction deter the ability of students to learn, or show disrespect for instructors and fellow students, will not be condoned in Geography classrooms and labs. Such actions include reading during lectures, disturbing consumption of food or drink, use of walkmans and radios, and disruptive conversation. Serious disrespect for classroom decorum should be reported to the instructor and, if required, to the Chair of the Geography Department (SSC 2429, Telephone 661-3653).

Students are expected to adhere to University standards of academic honesty, as outlined under "Scholastic Offences" in the Western Calendar. Unacceptable practices include cheating, impersonation, plagiarism, misrepresentation of research, falsification of documents, obstructing the academic activities of another, aiding or abetting academic misconduct, and abuse of confidentiality. In addition to incurring penalties, as outlined in the Calendar, some academic offences may fall under the Criminal Code of Canada.

Approved on behalf of Faculty, Staff, and Students by the Council of the Department of Geography on 4 March 1994.



Please Note: Course content and dates may vary due to unforeseen circumstances.



ACKNOWLEDGEMENT AND ASSUMPTION OF RISK

Student Name: _____ Student # _____

Name/Location Field Course: Geography 3000y Field Methods & Practices- Montreal

I am aware that during field trips, exchanges or other excursions in which I am participating under the arrangements of the University of Western Ontario, certain risks and dangers may occur, including, but not limited to, the hazards of traveling, accidents or illness in remote places without medical facilities, the forces of nature and travel by air, train, automobile or other means, as well as exposure to customs and practices of societies different from our own. Accordingly, I understand that despite its efforts, the University may not be able to ensure my complete safety at all times from such risks and dangers. More particularly, I appreciate that the University of Western Ontario does not carry medical, accident or injury insurance for my benefit. Further, there may be certain matters for which I could be at fault personally if the accompanying circumstances do not relate to or arise from my education, or if my activities or conduct fall short of what would be considered a reasonable standard for an individual in my position. In these cases I agree to be accountable in all respects for my own actions and not to ask the University or its employees to accept the consequences thereof; further, I agree to be responsible for any claims made against the University in relation to such actions.

Date of Trip: **Sunday, September 27th to Friday, October 2nd, 2015 inclusive
From London, Ontario, to Montreal—field site—and return**

I acknowledge that I have been advised by UWO of such risks and dangers as well as the need to act in a responsible manner at all times. My signature below is given freely in order to indicate my participation in the above mentioned Program.

Signature: _____ Dated: _____

Witness: _____ Dated: _____

Your OHIP number: _____

Other Health Insurance Plan, type, & number: _____

Person to Contact in case of emergency: _____

Emergency Contact Telephone number: _____

The information on this form is collected under the authority of *The University of Western Ontario Act, 1982*, as amended, and is needed for use in the event of a medical or other emergency. If you have any questions about the University's collection, use, or disclosure of this information, please contact the Coordinator, Freedom of Information and Privacy Office, Stevenson-Lawson Building, Room 290, 519-661-2111 ext 84543.



EMERGENCY INFORMATION – CONFIDENTIAL

Student Name: _____ Student # _____

Home University: _____

Field Course/Location _____

MEDICAL INSURANCE

OHIP # (or equivalent): _____

Name of other insurer(s) and policy numbers: _____

Name of Policy Holder (if not student): _____

Policy holder guarantees that additional insurance is in force for the duration of the field course.

Signature of Policy Holder

HEALTH INFORMATION

Please list any allergies, drug sensitivities, regular medications and other information that might be of significance to a physician or hospital treating you in an emergency situation.

EMERGENCY CONTACT

Please give the following information for a person who can be reached in an emergency, during the course.

Name: _____

Relationship: _____

Address: _____

Phone (H): _____

(W): _____