

Imran Jaffer Foundation – Accurate Appraisals (Summer Internship)

3rd year student (minimum 75% average) Geography, Urban Development, or Ivey Business with Urban Development

The Imran Jaffer Foundation Accurate Appraisals Summer Internship is a program designed to help preserve Imran's legacy and help improve the quality of lives of the youth of today - our leaders of tomorrow. Student awards make a difference and have a lasting impact, much like the life of Imran Jaffer.

The Imran Jaffer Foundation Accurate Appraisals Summer Internship will celebrate and recognize a student who shares similar qualities, values and interests to Imran, and will help them pursue their dreams and aspirations towards a fulfilling career in commercial real estate.

About Imran Jaffer Foundation Summer Internship

The objective of this Internship is to provide an opportunity for a third year student at Western University enrolled in the Urban Development Program or business program with an interest in real estate services. This paid Internship will commence in the summer of 2018 and will initially be based in Toronto.

To learn more about the Imran Jaffer Foundation, visit www.imranjafferfoundation.org

Internship Description

Position: Summer Associate, Research Analyst

Term: May - August 2018

Location: Accurate Appraisals GTA offices

The Imran Jaffer Foundation and Accurate Appraisals are accepting applications for the position of Summer Associate, Research Analyst. Under the supervision of a dedicated Accurate Appraisals - Western Internship Liaison, the incumbent will perform a range of administrative and research functions within the Accurate Appraisals platform as required.

The term of the employment would be four (4) months commencing in early May. The hours of work are Monday to Friday, from 8:30 am to 5:30 pm.

The incumbent must be a current student who has completed three years of university education and must be returning to full-time student status in the fall to apply. Enrollment in Geography, Urban Development, or Ivey Business with Urban Development program would be required.

A summer internship at Accurate Appraisals can give you a head start into the real estate industry with:

- Exposure to the firm's diverse services by participating in weekly educational seminars
- Participation in intern performance evaluation process
- Networking and mentoring opportunities and a chance to get to know both fellow interns and Accurate Appraisals colleagues
- Real-life experience working on Accurate Appraisals projects

Though each student brings unique talents and perspective to an internship, the most successful share common skills and qualifications, including:

- Interest in the real estate industry
- Strong analytical skills

- Proficiency in Microsoft office (Excel, Word, and PowerPoint)
- Exceptional interpersonal skills and strong oral and written communication skills
- Excellent problem-solving skills and strong attention to detail
- Ability to prioritize and handle multiple tasks in a dynamic work environment
- Ability to work independently and collaboratively

The primary business needs for this position are to:

- Provide research and advisory support for current initiatives
- Provide research to inform decisions about specific assets
- Gather information to prepare reports about portfolios and assets
- Provide administration and project management support for realty rationalization, planning, development, and divestment projects
- Participate on Social and Charity Committees

Internship Qualifications

If you are a bright and motivated individual looking for a summer that will kick start your professional career while you are still in university - then Accurate Appraisals has the opportunity for you!

Here are the qualifications for students to be part of the Imran Jaffer Foundation Summer Internship Program at Accurate Appraisals:

- enrolled full-time in year three (3)
- Geography – Urban Development, or Ivey Business with Urban Development program
- academic average of at least 75%
- have demonstrated some philanthropic work
- returning to full-time studies (3.5 credits) following summer work term

A selection committee comprised of representatives from Accurate Appraisals, IJF, and Western will determine the winning candidate.

ESSAY REQUIREMENT

Philanthropy refers to the sense of caring, supporting, developing and improving the human spirit (or condition) by both those who provide support to other members of society and those who receive it. In 250 words, describe how you have either provided or received service to others and how this impacted your life. You can also describe how providing philanthropy will be part of your life in the future.

Application Requirements:

- resume (include your academic program)
- grades (75% minimum average required)
- 250 word essay
- apply by February 15, 2018

Start Date: 05/01/2018

End Date: 08/31/2018